

## **Applicant Eligibility**

- Applications must be submitted by an active member of Castlefield Gallery Associates. At least one participating artist/writer/curator must be an active member of Castlefield Gallery Associates at the point of application and the full exhibition period.

## **Please note some important headline criteria, terms and conditions**

- Applications please note that Castlefield Gallery New Art Spaces are temporary spaces and operate on short notice leases. We can be given 30 days' notice to vacate at any time. The strongest proposals will take account of this.
- It is important to remember that public-facing windows and shop frontages at Castlefield Gallery's main premises in Manchester and across the North West at New Art Spaces (including in shopping centres), are a form of public space. These spaces should therefore be approached as if proposals are for public realm activity. Safeguarding of children, young people and vulnerable adults will always be prioritised. For a proposal to be successful and in the case of the final presentations, it must not contain content that could be deemed as offensive or contentious for others eg. overtly politically. In this regard content for the final presentations must be pre-agreed in writing with Castlefield Gallery, and the gallery reserves the right to remove any content not pre-agreed in writing with Castlefield Gallery.
- In the case of group projects, a lead applicant who is an active Castlefield Gallery Associate for the full exhibition period must act as the main contact with Castlefield Gallery, and be the lead responsible person for liaisons and working with others they have invited to take part.
- In the case of group projects, please also note the information already provided under [Budget](#) regarding paying artists.
- The lead applicant must be able to be actively engaged in the installation and deinstallation of the selected exhibition (we recognise in some cases, for access reasons for example, that some of this engagement may need to be supported in alternative ways, digitally using Zoom for example).
- The lead applicant must work effectively with Castlefield Gallery communications and comply with all logo use and crediting. and be willing to act on advice. At times this will include instruction given by Castlefield Gallery, in particular regarding activity in and around the shopping centres our New Art Spaces are located in.
- The lead applicant is required to attend the press and exhibition preview.

## **Please note:**

We operate a zero-tolerance policy towards hostile, disrespectful or abusive behaviour towards our staff, volunteers and others, in person, over the phone or via any other communications channels.

**Terms and Conditions are subject to amendment as Castlefield Gallery.**